



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

February 6, 2024

**NOTICE TO PROSPECTIVE BIDDERS**

**Subject: Invitation to Bid on Division Contract**

**Project Description: DD00408**

The North Carolina Department of Transportation is requesting bids for **GRADING, DRAINAGE, STRUCTURE AND PAVING** work located on **BRIDGE 122 OVER DEEP CREEK ON SR 1003 (13 BRIDGES RD)** in **HALIFAX COUNTY**.

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified as a Bidder or PO Prime Contractor prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project. Information regarding prequalification can be found at:  
<https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed on the website at <https://www.ebs.nc.gov/VendorDirectory/default.html>

Bids must be submitted using the AASHTOWare Project Bids software through Bid Express®. You will only have one method of submission. Bids must be submitted by 2:00 PM on Tuesday, February 27, 2024. The **DBE\_NC file** and the **.EBSX files** are on the Bid Express® website. An electronic copy of the proposal and plans may be downloaded at <https://connect.ncdot.gov/letting/Pages/Division.aspx>.

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION FOUR OFFICE  
POST OFFICE BOX 3165  
WILSON, NC 27895

*Telephone:* (252) 640-6400  
*Fax:* (252) 234-6174  
*Customer Service:* 1-877-368-4968

*Location:*  
509 WARD BOULEVARD  
WILSON, NC 27895

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

**It is the bidder's responsibility to check the previously noted website for any and all addendums that may be posted for these projects. Bids submitted without posted addendums will be rejected.**

**For June 2022 lettings and later:**

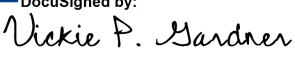
Contractors bidding on NCDOT contracts must sign up for the *Interested Parties List* on the Bidding and Letting page for each project they intend to submit bids on. As part of this new requirement, Contractors must sign up for the *Interested Parties List* no later than 11:59 PM the day before the letting.

Bids will be opened at 2:00 p.m. on Tuesday, February 27, 2024 at the Department of Transportation Main Conference Room located at 509 Ward Blvd., Wilson, NC 27893.

“As-read” bid results should be posted to the Bidding & Letting website within two hours of the bid opening.

For further information or questions, please contact me by phone at 252-640-6433 or by email at [vpgardner@ncdot.gov](mailto:vpgardner@ncdot.gov).

Sincerely,

DocuSigned by:  
  
BD9FE36C1AA642B... 02/06/2024

Vickie P. Gardner  
Division 4 Contract Engineer

VPG/